

MINUTES FOR BOARD OF MANAGERS OF THE BRAZOS COUNTY
EMERGENCY COMMUNICATIONS DISTRICT (9-1-1)
THURSDAY, MARCH 17, 2022, AT 11:30 A.M.
BRAZOS COUNTY EMERGENCY COMMUNICATIONS DISTRICT
101 REGENT AVENUE, SUITE 300, BRYAN, TEXAS

Call to order.

Meeting was called to order at 11:30 AM with the following members present:

Lloyd Wassermann
Nancy Berry
Eric Buske
Jeff Capps

Others in attendance:

Chief Rich Giusti, Bryan Fire Department
Chief Jordan Gallagher, Bryan Fire Department
Lieutenant Ed Ramirez, Brazos County Sheriff's Office
Chief Chris Perkins, College Station Police Department
Cindy Synwolt, College Station Police Department
Chuck Fleeger, Amber Alert Network Brazos Valley
Patrick Corley, 9-1-1 District
Laura Blackburn, 9-1-1 District
Kris Fox, 9-1-1 District
Ray Pheris, 9-1-1 District
Halley Challis, 9-1-1 District
David Dibello, 9-1-1 District

1. Approval of the minutes of the meeting held January 20, 2022.

Minutes were approved unanimously following a motion from Chief Buske and a second from Commissioner Berry.

2. Discussion / Action on District Investment Report.

Mr. Corley presented the most recent investment report and noted that the only change from the previous report was accrued interest. Commissioner Berry made a motion to approve the report. The motion was seconded by Mr. Capps and passed unanimously.

3. Discussion / Action on District Investment Policy and Resolution.

Mr. Corley reviewed the District's Investment Policy and stated that there were no changes made from the previous year's policy. The resolution was adopted on a unanimous vote with a motion coming from Chief Buske and a second from Commissioner Berry.

4. Discussion / Action on Director's Report of Expenditures for FY 2022.

Mr. Corley reviewed the latest reports with the Board. Revenue and expenditures were all on track with where they should be at this point in the fiscal year. No questions were asked by the Board and the reports were approved unanimously following a motion and a second from Mr. Capps and Chief Buske, respectively.

5. Discussion of FY 2023 budget including timeline and goals.

The preliminary budget for FY 2023 will be presented at the next board meeting. Mr. Corley mentioned that he will likely present a couple of different versions based upon a request by the Volunteer Fire Departments to explore the possibility of changing the way radio channels are assigned for their incidents, which would require adding additional personnel.

Mr. Corley discussed the timeline for the budget process and listed a few other capital purchases that will likely be included in the preliminary budget as well, specifically, adding two 9-1-1 workstations at the request of College Station PD, redundancy between the two 9-1-1 host sites, and replacing some backup mobile radios.

6. Discussion / Action on District Federal Procurement Policy.

A proposed Federal Procurement Policy was presented to the Board. Mr. Corley explained that this policy is needed in order to qualify for federal grant funding. The document was written by an attorney for Bexar-Metro 9-1-1 District and the Texas 9-1-1 Alliance, and is specifically designed to be used by small and medium sized 9-1-1 Districts. The policy was approved unanimously after a motion and a second by Chief Buske and Mr. Capps, respectively.

7. Director's report and Board concerns, including a discussion of current staffing levels, dispatch hiring process, statewide efforts to increase wireless 9-1-1 fees, and an update on 9-1-1/CEOC consolidation.

The current dispatch staffing chart was presented that shows staffing at 100%. The recent hiring cycle ended with only one candidate to interview, so the hiring cycle was opened back up in an attempt to get a few more viable candidates.

Mr. Corley gave a brief overview of the statewide efforts to increase wireless 9-1-1 fees in the upcoming legislative session, and he also gave an overview on the 9-1-1/CEOC consolidation project.

8. Hear public comments.

No comments were heard.

9. Adjournment.

Meeting was adjourned at 11:52 AM.

Lloyd Wassermann
Chairman

ATTEST:

Laura Blackburn
Recording Secretary